NOTICE
REGIONAL CANCER CENTRE,THIRUVANANTHAPURAM-695011

Advertisement No. RCC\PC\RP1985\21-22 **31 May, 2021**

Applications are invited from eligible candidates for two temporary post of **Data Entry Operator** for a DBT-BIRAC funded research project in the Radiation Oncology Division, Regional Cancer Centre, Thiruvananthapuram

Data Entry Operator: No.of posts-2

Qualifications:

Essential	: Graduate from a recognized University
Desirable	: DCA/PGDCA from a recognized institution
Experience	: 2 years in entry of patient data in a major hospital
Remuneration	: Rs. 15,000/- (p.m.)
Period	: Initial appointment on contract basis will be for a period of one year, which may be extended to another two years or till the completion of the Project whichever is earlier.
Minimum age limit	: 25 years as on 01 May 2021
Job Responsibilities	: Clinical trial/ registry data entry, report preparation, database maintenance

Application prepared in plain paper addressed to the **Director, Regional Cancer Centre, Thiruvananthapuram** may be sent to the **Finance Manager (Projects)** in the address is given below:

FINANCE MANAGER (PROJECTS)
PROJECT CELL
REGIONAL CANCER CENTRE,
MEDICAL COLLEGE CAMPUS,
POST BOX No. 2417,
THIRUVANANTHAPURAM - 695011.

The application should indicate **Advertisement No**. and **date,** and contain the relevant personal details (name, age, educational qualifications, training, experience (if any); contact details (phone, email address). Self-attested copies of certificates and mark-sheets should be attached to the application. A copy of the latest photograph should be pasted on the application.

The last date of receipt of applications will be **21/06/2021**

Finance Manager (Projects)