



REGIONAL CANCER CENTRE
THIRUVANANTHAPURAM-695 011

PROSPECTUS FOR ADMISSION TO
Breast Surgical oncology Fellowship 2019-20

The Regional Cancer Centre, Thiruvananthapuram (RCC), now in its 37th year of service to the nation is an autonomous institution sponsored jointly by the Govt. of Kerala and the Govt. of India. It is an internationally acclaimed centre for cancer treatment and research and caters to the population of the state of Kerala and adjoining parts of Tamil Nadu. Handling over two lakhs patients including over 17,000 new cancer cases annually (30 lakhs patient visits in the last 15 years) RCC stands tall in the health map of Kerala carrying out innovative and pioneering work in cancer control, treatment, research and training.

RCC is a comprehensive cancer centre with full-fledged departments of Surgical Oncology, Radiation Oncology, Medical Oncology and Paediatric Oncology supported by allied services such as Pathology, Imageology, Nuclear Medicine, Anaesthesiology, Microbiology, Transfusion Medicine, Laboratory services and Nursing services. The centre also has separate divisions for Community Oncology, Medical Records, Cancer Epidemiology, Cancer Research, Palliative Medicine, Dental Care, and Computerized Hospital Information System management. The information support for all these activities is provided by a well-organized Library & Information Services division.

SURGICAL ONCOLOGY

On a day about 200-250 patients are seen in the various surgical OPDs and there are 84 inpatient beds under the purview of the division. The division runs 6 major Operation Theatres and a minor Operation Theatre. On an average 25 major cases and 15 minor cases are operated on a day. All major surgeries for breast, bone and sarcoma, gynecological malignancies, cancers of the head and neck region, thorax and abdomen are performed by well experienced faculty of the division. The division maintains a state-of-the-art intensive care unit with all modern facilities and also runs an endoscopic suite that offers all endoscopic diagnostic and therapeutic services.

THE FELLOWSHIP PROGRAMME

The Fellowship Programme is initiated with an intent to train individuals to provide state of the art multidisciplinary care for patients with cancer, develop leaders in the field of oncology, and provide a rigorous academic experience in which fellows can participate in clinical, translational and basic science research. Fellows completing the programme will have finely honed skills in surgical diagnosis and treatment of breast cancers.

I. Applications are invited for admission to the **Breast Surgical Oncology Fellowship** Course for the year 2019. The details of the courses, eligibility criteria etc are as follows:

Number of seats	2 (Two)
Duration of the Course	Two years (The course is a full time residential course)
Date of commencement of the course	01-01-2019 or on the date of commencement as certified by the Director, RCC for those admitted later.
Nativity	Should be an Indian Citizen
Basic Academic Qualifications	<ul style="list-style-type: none"> • M.B.B.S. Degree recognized by the Medical Council of India. • Should have passed the PG Degree (MS in General Surgery) from any of the Medical Colleges in India, recognized by the Medical Council of India or DNB in General Surgery approved by the National Board of Examinations, New Delhi. (<i>Candidates who have appeared or are appearing for the MS/DNB examination may apply but the provisional or permanent PG Degree certificate should be produced at the time of admission counseling if selected, failing which admission will not be granted</i>). • Candidates should have their MBBS/PG Degrees registered permanently with Medical Council (India/State).
Stipend	₹ 47,000/- for the first year ₹ 48,000/- for the second year
Upper age limit	35 years, as on January 1st 2019 (with relaxation of 5 years for SC/ST candidates)
Caution Deposit	Rs.10,000/- to be remitted at the time of admission which will be refunded on successful completion of the course
How to apply	Aspiring candidates are to download the application form (Annexure-I) given along with this prospectus and fill it up and submit it along with the supporting documents and application fee. Completed application form should reach by post on or before 4 pm on 17-11- 2018 Note: Incomplete application forms and forms received

	after the last date will be rejected and no further communication will be entertained in this context.
Application fee	Rs 1000/- (Thousand rupees only). Fee should be submitted as a Demand Draft payable at State Bank of India or any of its associate banks at Thiruvananthapuram drawn in favor of “Director, Regional Cancer Centre, Thiruvananthapuram”. Application Fee is not refundable under any circumstances.
Address for sending application form	The Additional Director(Academic) Regional Cancer Centre Medical College.P.O Thiruvananthapuram- 695 011

II. Documents to be furnished along with the application form:

- i. Valid photo ID proof
- ii. Proof of age. (Passport/ Secondary School Leaving certificate showing date of birth/ Tahsildar’s certificate).
- iii. Proof of Nationality (Passport/ Voters ID/ PAN Card/ Tahsildar’s certificate).
- iv. Self-attested copy of following documents:
 - Final MBBS Mark sheets.
 - MBBS Degree Certificate.
 - MS/DNB Degree Certificate.
 - Medical Council Registration Certificate of MBBS/PG Degree.
- v. Character/conduct certificate issued by competent authority (head of institute/gazetted officer).
- vi. Photo copy of publications
- vii. Experience certificate
- viii. Certificate from Principal of respective Medical College/Institution for candidates who are appeared/appearing for MS/DNB (in case of candidates who have not yet passed the course)

III. Selection process

- a) The application forms will be scrutinized and the list of candidates fulfilling the eligibility criteria will be displayed on the RCC website on **24-11-2018** .
- b) Candidates have to appear for an entrance test followed by an interview on **08-12-2018**. Entrance test will be conducted if the number of applicants are more than 4 times the available seats. The entrance test will be a written MCQ test and candidates will be shortlisted for the interview to be held on the same day based on the marks obtained in the entrance test. Final Rank list will be prepared based on the marks obtained in entrance test and interview. (Annexure II)
- c) Candidates will have to make their own arrangements to appear for the screening test and interview and no TA/DA will be provided. No personal intimation will be sent regarding screening test/ interview.
- d) The Director, Regional Cancer Centre will prepare and publish the Select List and Wait list of Candidates.
- e) Admission Memo will be issued to the selected candidates. The candidate has to report on the date fixed by the Director. **All certificates in original will be retained in the office till the completion of the programme).**
- f) Candidates who do not turn up for the allotment as per schedule, at the place and time notified, will forfeit their chance for admission, and will not be considered for admission in future or arising vacancies, irrespective of the rank.
- g) Candidates who discontinue the course after **10.00 am on 28-02-2019** will be liable to pay Liquidated damages.
- h) The Select List and Wait Lists published will be valid till **28-02-2019**.
- i) Any vacancy that may arise after the cut-off date for admissions will be considered as lapsed and no allotment will be made to these seats under any circumstance.

IV. Documents to be produced at the time of Admission (Original & one photo copy)

- a) Final MBBS Mark sheets.
- b) MBBS Degree Certificate.
- c) MS/DNB Degree Certificate.

d) MS/DNB Attempt Certificate.

e) Permanent Medical Council Registration Certificate of MBBS/PG Degree.

f) Proof of age. (Passport/ Secondary School Leaving certificate showing date of birth/ Tahsildar's certificate).

g) Proof of Nationality (Passport/ Voters ID/ PAN Card/ Tahsildar's certificate).

h) Character/conduct certificate issued by competent authority (head of institute/gazetted officer).

g) Selected candidates should submit **Registration Certificates from the Travancore-Cochin Council of Modern Medicine** within **one month of admission** failing which their admission will be cancelled.

All original documents will be retained in RCC and will be returned only on successful completion of the course

V. Liquidated damages & Execution of Bond:

Candidates selected for the fellowship have to execute a bond as in clause (a) below in stamped paper worth ₹200/- (Rupees Two Hundred Only) (all pages of the bond should be in stamped paper) at the time of joining the course to the effect that:

- a) He/she shall not discontinue the fellowship after **10.00 am on 28-02-2019** and in case he/she decides to discontinue the course after **10.00 am on 28-02-2019** he/she shall give one month notice to The Director and pay an amount of Rs. 1,00,000/- as liquidated damages.

VI. Course Completion

Successful completion of the fellowship programme mandates the following:--

- Pass in the Exit Exam
- Log book
- Dissertation
- At least one publication
- At least one oral paper / poster in National/International conference.

IMPORTANT DATES

Event	Date
Last date of receiving postal application	17-11-2018
Publishing list of eligible candidates	24-11-2018
MCQ Entrance Examination & Interview	08-12-2018
Interview	08-12-2018
Final Result	12-12-2018
Date of Commencement of course	01-01-2019

VII. Leave during the course:

All the 365 days of the year are working days for fellows. However, they will be permitted to avail casual leave for 20 days, but not more than 10 days at a stretch. Any other leave will entail extension of the course. Those who take leave without prior sanction are liable to be considered to be on unauthorized absence. If the fellow is absent without authorization for more than 10 days, he / she will be terminated from the course and liquidated damages will be realized. All fellows are eligible for weekly off for one day. This will be allowed by the Head of the Department concerned without affecting the routine functioning of the Department. Weekly off cannot be accumulated.

CMEs, workshops and other academic programmes conducted by recognized academic bodies are essential aspects of training programme. All fellows will be permitted to attend such programmes without affecting the routine working of the Department concerned. The Heads of Departments shall sanction leave-on-duty to fellows provided they apply prior to the CME programme and the Head of Department is convinced about the genuineness of the programme and utility of the particular course. The fellows on returning from the programme should submit attendance certificate to the Head of the Department.

No fellow shall leave the country without prior sanction of the Director, RCC. Any violation will be viewed seriously warranting termination of the course.

VIII. Private Practice

Post Graduate students shall not engage in private practice of any sort during the course of study.

IX. General

All students admitted to RCC will be bound by the rules and regulations as decided by the Director, RCC from time to time.

Notwithstanding anything contained in the Prospectus, the Director may at any time revise or amend any clause in the prospectus.

Any court cases/disputes shall be within the exclusive jurisdiction of competent courts in Kerala.

Thiruvananthapuram
Date:31-10-2018

Sd/-

DIRECTOR

ANNEXURE – I

REGIONAL CANCER CENTRE, THIRUVANANTHAPURAM

Application for admission to Breast Surgical Oncology Fellowship Programme 2019-20

Course applied for :-

PERSONAL DETAILS

Full name of the candidate (in block letters)	
Age	
Sex	
Date of birth(dd/mm/yyyy)	
Address for communication	
Mobile phone number	
E mail id	

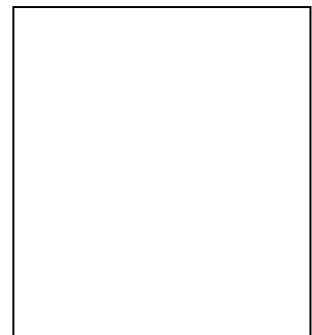
ACADEMIC DETAILS

Institute and Year of passing MBBS	
Institute and Year of passing MS/DNB	
Experience (attach certificate in institute letter head as in annexure III)	
Publications (Yes/No) (if yes please attach photocopy)	
Any other details	

DETAILS OF FEE

DD number	
Date	
Bank	

PHOTO (Please affix a self attested recent passport size photo here)



Date

Place

Signature

ANNEXURE – II

MARKS PROCESS

Part I - THEORY – 50 marks

MCQ paper containing 25 Questions (2 mark for correct answer, minus one mark for wrong answer). No marks will be awarded for unanswered questions or multiple responses. Candidates will be short listed purely on the basis of theory marks. The number of candidates short listed will be four times the number of seats.

Part II - INTERVIEW (VIVA) - 40 marks

Candidates will be assessed about their knowledge, skills and aptitude in the subject.

Part III - PRIOR ACADEMIC RECORDS - 10 marks

1. Publications in Indexed Medical Journals only (Please submit Xerox copy of publication)

- One mark per publication subject to a maximum of five marks

2. Work experience in Surgical oncology (Maximum five marks)

- Six months to 1 year – 2marks
- One year to < 2years – 3 marks
- Two year to < 3years - 4 marks
- Three years or more – 5 marks

Only continuous experience in an exclusive Surgical Oncology department will be considered for this purpose. No marks will be given for experience of less than 6 months and for discontinuous period of experience. Candidate needs to produce a certificate to prove the experience in Surgical Oncology as in **ANNEXURE III**.

ANNEXURE III

EXPERIENCE CERTIFICATE FORMAT

(On the letterhead of the institute/department)

This is to certify that Dr. is working/ has worked
in the Department of at
..... for a continuous period
with effect from to
His/Her conduct during the period mentioned above has been

Name of the Employer:

Name of the Institute:

Place:
Date:

Signature of the Employer

(Office Seal)

ANNEXURE -IV

All candidates should furnish a certificate from the employer under whom the candidate is presently working in the prescribed form as the situation may be .

Form A- Endorsement by the head of the institute under whom the candidate is presently working/studying with, in case of general candidates.

Form B- Declaration by candidate in case the candidate is not currently employed.

**FORM A
NO OBJECTION CERTIFICATE
(ON THE LETTERHEAD OF THE INSTITUTE)**

Dr. is working as in the department of from He / she is a permanent/temporary employee of the institute. The information furnished by the candidate in his/her application form is correct. I have no objection to his/her seeking admission to the Fellowship course at the Regional Cancer Centre, Thiruvananthapuram. He/She will be relieved from his post for a period of one year for undergoing the course if selected and admitted to the course at RCC and his/her salary/stipend will be paid by his/her employer during the one year period of course.

Name of the Employer:

Name of the Institute:

Place:

Signature of the Employer

Date:

Seal

FORM B

DECLARATION BY THE CANDIDATE

I declare that all the information furnished in the application form by me is correct and true. I declare that I am not currently employed / studying in any institution/hospital in either Government/public/private sector and in case of my selection for the course there would not be any issue of my getting relieved from any post held by me.

Place:

Signature of the candidate

Date:

Name of candidate