

To

Sir,

Sealed limited tender is invited in two bid systems for supply of following items for use of Regional Cancer Centre, Trivandrum. The tender should be submitted in two bid system i.e technical and financial bid separately. Both envelopes should be properly sealed and bear the superscription "**Limited Tender for Supply of Cloth for Regional Cancer Centre**" and should be addressed to the Director, Regional Cancer Centre, P.O. Box No 2417, Medical College, Trivandrum-695011.

**Cloth with cotton, nylon mix (40% cotton + 60% nylon)**

Colour		
	<b>1.Pista Green</b>	<b>-1200 mtrs.</b>
	<b>2.Grey or Olive or Smoke</b>	<b>-800 mtrs</b>

**The technical bid should contain :-**

- Detailed technical specification of the product quoted.
- Brochure or literature supporting the technical specification if any.
- Delivery period.
- Payment condition.
- EMD/EMD Exemption Certificate.
- Sample of the item.

**The financial bid should contain :-**

- Total price of the item.
- If GST is extra, % of GST should be clearly mentioned.

2. The tender duly signed and sealed in each page by the tenderer along with necessary documents shall be submitted to the Accounts Officer, Regional Cancer Centre, Trivandrum on or before **3.30 PM on 10 December 2018**. Late tenders will not be accepted. The technical bids will be opened at **2.30 PM on 11 December 2018** in the presence of such tenderers or their authorized representatives who may be present at that time. The tenderer should submit an Earnest Money Deposit (EMD) of 1% of the total cost of quoted products, along with the technical bid. The EMD amount may be paid either by demand draft, Fixed Deposit Receipt or Bank Guarantee in favour of Director, RCC, Trivandrum. EMD is exempted in the following cases. If the tenderer comes in any of the following category, they should submit the copy of the relevant certificate in technical bid for EMD exemption.

- (a) Firms who are registered with the Stores Purchase Department or the Directorate General of Supplies and Disposals, New Delhi are exempted from furnishing EMD for tenders in respect of stores by which they have registered as

suppliers of stores.

- (b) Micro and small enterprises and Industrial Co-operatives within the Kerala State which are certified as such by the Director of Industries and Commerce or by the General Manager, District Industries Centre are exempted in respect of certified items from furnishing EMD in support of tenders.
- (c) The Khadi and Village Industries Co-operative Societies and the Institutions registered under the Travancore Cochin Literary, Scientific and Charitable Societies Registration Act, 1955 within Kerala State which are certified as such by the Secretary, Kerala Khadi and Village Industries Board are exempted from furnishing EMD in support of tenders.
- (d) Micro, Small & Medium enterprises registered with the National Small Industries Corporation Limited, New Delhi and in respect of which competency certificates are issued by the Corporation will be exempted from payment of EMD.
- (e) Government Institutions/Kerala State Public Sector Undertakings which manufacture and supply stores are exempted from furnishing EMD.
- (f) Kerala State Small Industries Development Corporation Ltd when it participates in tender on behalf of Small Scale Units will be exempted from furnishing EMD.

3. The EMD will be refunded to the unsuccessful tenderer immediately. The financial bids of technically qualified firms will be opened at a later stage and the date will be intimated.

**Terms and conditions :-**

1. The offer should be valid upto 31/03/2019.
2. **Sample of the product should be given free of cost.**
3. The Brand name of the product and name of manufacturer should be clearly mentioned in the tender. The product quoted without brand name will not be considered for selection.
4. The quantity mentioned in the list is an approximate quantity which may be changed. RCC has the right to increase or decrease the quantity.
5. All items should be supplied in RCC main store during working hours at the expense of the tenderer.
6. Payment will be made within a maximum period of 90 days from the date of supply, verification and stock entry by RCC. RCC has an option for early payment within 30 days from the date of receipt of items in RCC main store, provided RCC will deduct 3% from the total bill amount for which a confirmation letter is required from the supplier after awarding the contract.
7. RCC reserves the right to place orders at the approved rates till such period of validity of the tender and the tenderer is bound to accept the orders at the rates
8. If any complaints reported, the supplier should take back the items from RCC main store at their risk and cost. If any damage is noticed, the value of the damaged items will be deducted from their invoice. The supplier shall be liable for all the consequential damages arising therefrom.
9. The date of delivery is the essence of the contract. If the items are not supplied within the stipulated period, the supply order will automatically stand cancelled at the risk and cost of the supplier. Subsequent purchase will be made from other available sources and the loss on this account will be realized from the defaulter.

10. Any attempt for influencing the staff of RCC in the tender procedure will be viewed as serious offence leading to outright rejection of tender.
11. If any tenderer withdraws from his tender before the expiry of the period fixed or keeping the rates firm for acceptance, the EMD amount deposited by the firm will be forfeited to RCC and such action taken against them as the Centre think fit.
12. If the order is awarded, the supply should within 15 days from the date of order. The successful tenderer should submit an another agreement in Kerala Stamp Paper worth Rs.200 and a security deposit of 5% of the total value of supply order in the form of Demand Draft/Bank guarantee/Fixed Deposit Receipt in favour of Director, RCC, Thiruvananthapuram. This will be returned after satisfactory completion of the contract without any interest.
13. Director, Regional Cancer Centre, Trivandrum reserves the right to accept or reject all or any tender at his sole discretion without assigning any reasons. For legal purposes, the cause of action will be deemed to have arisen in Trivandrum, Kerala State

Yours faithfully,

Place : Trivandrum  
Date : 22/11/2018

Sd/-  
DIRECTOR